



City of Monrovia

CDBG Residential Rehabilitation

ELIGIBILITY INTAKE FORM

PROGRAM REQUIREMENTS

The intent of the City of Monrovia Residential Rehabilitation Program is to provide grants to eligible homeowners/occupants of single-family detached homes for the preservation of decent, safe, and sanitary housing; to correct hazardous conditions; to make improvements to eliminate blight and improve handicapped access, and to correct building and health code violations through the awarding of Community Development Block Grants (CDBG). A limited number of grants are available to single-family, owner-occupied residential properties on a first-come, first-served basis. Those who have received assistance through the CDBG Residential Rehabilitation grants in the past are encouraged to apply but priority will be given to new applicants of the program.

HOW TO DETERMINE IF YOU ARE ELIGIBLE FOR ASSISTANCE

- **Eligible Areas** – Residents residing in a single-family dwelling located within the incorporated boundaries of the City of Monrovia. Residents living in unincorporated areas of Monrovia, please visit [211LA](#) for additional resources.
- **Eligible Income** – Annual household income does not exceed the U.S. Department of Housing and Urban Development (HUD) established "Low-Moderate Income" limits shown on the next page. Gross family income includes all income from all family members living in the household.
- **Step 1: Submit form via email during program opening timeframe**
 - ✓ Completed and signed Eligibility Intake Form submitted via email to map@ci.monrovia.ca.us
 - ✓ Due to the amount of forms received and extensive time needed to review each form, reviews will be conducted as they come in on a first come, first serve basis.
- **Step 2: If notified by City staff to move forward, the following will be requested for submission and consideration:**
 - ✓ Fill and complete application packet
 - ✓ Copy of income tax forms for 2022
 - ✓ Copy of income verification documentation this includes the three (3) months of the most recent consecutive...
 - Payroll stubs
 - Social Security (SSI) checks
 - Aid to Families with Dependent Children (AFDC) checks
 - Pension and retirement checks
 - Alimony and child support payments
 - OR other income documentation from all other income sources, for all members of the household
 - ✓ Copy of asset verification documentation
 - ✓ Copy of photo identification for all members in the household

2023 HUD HOUSEHOLD INCOME LIMITS	
In order to qualify, the total household income cannot exceed the following low-moderate income limits based on the number of persons residing in the household. Eligibility is based on gross family income.	
Number of Persons in Household	Low-Mod Income
1	\$70,650
2	\$80,750
3	\$90,850
4	\$100,900
5	\$109,000
6	\$117,050
7	\$125,150
8	\$133,200



City of Monrovia CDBG Residential Rehabilitation Program

ELIGIBILITY INTAKE FORM

ACCEPTING SUBMITTED ELIGIBILITY INTAKE FORMS FROM JULY 10TH TO JULY 24TH

In order to be considered, please review and answer the statements below by checking the box that applies. If you answer yes to all two (2) statements below, continue completing the information below and submit within the timeframe stated above. Deadline date is **Monday, July 24th, 2023**. If you answered "no" to any of the statements listed below, unfortunately you do not qualify for this program. Staff will review eligibility intake forms submitted in the order received via email at map@ci.monrovia.ca.us.

1. I reside in a dwelling within the Monrovia city limits and I am the property owner

Yes No

2. My household income falls below the required income limit and can provide supporting documentation reflecting it from all members residing in the household that provide an income

Yes No

Name: (First, Last)	Address: (Monrovia, CA 91016)
Phone:	Email:
Total Annual Household Income for 2022:	Number of Persons Residing in Household:

TYPES OF IMPROVEMENTS – Check all that apply

Note: The program assists as much as the budget allows per project. Therefore, some items might not be able to be addressed if it exceeds the project budget. Taking that into consideration, please indicate what improvements are a priority below.

Potential Improvements:

- New roof
- Weatherproofing
- ADA Accessibility
- Windows
- Other:

I/WE have read and understand the foregoing general qualifications and conditions for program eligibility. I/WE further understand that any misstatements, omissions, misrepresentations, deletions, falsifications, or other actions which result in MY/OUR not conforming to the requirements listed above or in other contract documentation will subject MY/OUR application to immediate cancellation and cause any disbursed funds to become immediately due and payable and may cause further legal action if warranted.

I/WE agree that all the information stated above is true and can be supported by documentation required by both the City of Monrovia and U.S. Department of Housing and Urban Development (HUD).

Full Name

Signature

Date